

Board of Finance
Regular Meeting
Wednesday, May 16, 2018

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT, 06016**

MINUTES OF REGULAR MEETING

Wednesday, May 16, 2018, 7:00 p.m.

*****These minutes are not official until approved at a subsequent meeting*****

Regular Members Present: Jerilyn Corso (Chairman), Kathy Pippin, Bill Syme,
Karen Christensen

Regular Members Absent: Cindy Herms

Alternate Members Present: Alan Baker

Alternate Members Absent: Danielle Godeck

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chairman Corso called the Budget Workshop to Order at 7:02 p.m. Everyone stood and said the Pledge of Allegiance.

2. TIME AND PLACE OF MEETING:

Wednesday, May 16, 2018, 7:00 p.m. at the East Windsor Town Hall Meeting Room (11 Rye Street, Broad Brook, Connecticut, 06016)

3. ATTENDANCE/APPOINTMENT OF ALTERNATES:

Regular member Cindy Herms was not present so a motion was made to appoint Alan Baker as a regular member.

MOTION made by (Syme) and **SECONDED** by (Christensen) to appoint Alan Baker as a Regular Member in Cindy Herms absence.

In Favor: All

Opposed: None

Motion: **PASSED**

4. APPROVAL OF AGENDA:

MOTION made by (Syme) and **SECONDED** by (Pippin) to accept the Agenda as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

5. APPROVAL OF MINUTES:

MOTION made by (Syme) and **SECONDED** by (Pippin) to accept the Minutes of the Budget Workshop, April 11, 2018, as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

MOTION made by (Syme) and **SECONDED** by (Pippin) to accept the Minutes of the Regular Meeting, April 18, 2018, as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

6. PUBLIC PARTICIPATION:

None

7. COMMUNICATIONS:

None

8. MONTHLY REPORTS:

A. Town Financial Reports:

Gayle Carolus reported that she had a few notes to share on Revenue. She stated that the tax they have is all they are going to get which is going to be \$133,000 short. She stated she is expecting another \$2.7 million from the ECS money. The Elderly money was also taken away so that would not be coming in. She stated that Revenue was still projected to be good even with the shortfalls. She stated that with Expenditures there will need to be a transfer from the Human Services Full-Time Salary line to the Parks and Rec Salary line because of the combination of the position. The Police Department said they should be able to cover their overtime because they are not expecting to use all of their Full-Time Salary. DPW overtime will get reclassified to the Storm Account. She stated that they are anticipating 3 more legal transfers and the transfer expected tonight will cover the March expenses.

B. Transfer requests:

Transfer # 23

MOTION made by (Syme) and **SECONDED** by (Christensen) to accept the transfer request from Legal in the amount of \$5,000 from 1005-910300-57600 Health Insurance to 1005-910200-57500 Labor Relations for March legal fees.

In Favor: All

Opposed: None

Motion: **PASSED**

Transfer # 24

MOTION made by (Syme) and **SECONDED** by (Christensen) to accept the transfer request from Legal in the amount of \$23,000 from 1005-910300-57600 Health Insurance to 1005-910200-57400 Town Counsel for March legal fees.

In Favor: All

Opposed: None

Motion: **PASSED**

Transfer # 25

MOTION made by (Syme) and **SECONDED** by (Christensen) to accept the transfer request from the Building Department in the amount of \$5,000 from 1005-910500-59500 Contingency to 1005-411300-52100 Professional Services for additional assistance for Building Inspections for Calamar Project.

After a brief discussion it was determined that more information was needed and more concrete evidence was needed to support the request.

In Favor: None

Opposed: All

Motion: **FAILED**

9. NEW BUSINESS:

A. Tax Suspense List Approval:

After reviewing the Tax Suspense List a motion was made to approve the list as presented.

MOTION made by (Syme) and **SECONDED** by (Christensen) to accept the Tax Suspense List, as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

10. UNFINISHED BUSINESS:

A. CNR Project List:

Joe Sauerhoefer came and presented the list of CNR Projects. To see the list and the handouts they are hereto attached as Attachment A (17 pages). They discussed town wide beautification a splash pad, design for swimming area drainage replacement structure, sidewalks, ADA bathrooms at Abbe Rd soccer complex and school and Town parking lots. They also discussed Board of Education computers, Middle School oil tank removal and Broad Brook Fire Department Pumper Truck. After a very lengthy discussion it was decided to ask for an added appropriation for the Board of Education computers and will present the pumper truck and the BOE will ask for the removal of the Middle School oil tank.

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MOTION made by (Syme) and **SECONDED** by (Christensen) to have a \$219,414.48 additional appropriation from the Fund Balance to Board of Education for computers to go to Board of Selectman for a Town Meeting.

In Favor: All

Opposed: None

Motion: **PASSED**

The Board decided to ask for a Town Meeting on June 7th for the Board of Education computers. They are also asking for a joint meeting of the Board of Finance and the Board of Selectman on June 13th and another Town meeting on June 28th for year-end added appropriations.

B. Casino Funds:

Nothing was discussed.

11. Board Member Comments:

Alan Baker stated that the negotiations for the Police Contract had begun. He stated that everyone had their first go around at what they wanted. He stated there would be a conference call tomorrow to prepare for the next meeting.

12. ADJOURNMENT:

MOTION made by (Pippin) and **SECONDED** by (Syme) to adjourn at 8:55 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary

Attachment A
page 1

- Town wide beautification project (playscape, bench, picnic table shaded areas, landscaping signs) \$100,000.00
 - Splash Pad \$255,000.00
 - Design for swimming area drainage replacement structure \$30,000.00
 - Side walk projects (ADA access to park, building and street) \$100,000.00
 - ADA bathroom Abbe Rd Soccer Complex \$200,000.00
 - School and Town Parking Lot \$175,000.00
-
- BOE Computers \$ 250,000.00
 - Middle School Oil Tank Removal \$150,000.00
 - BBFD Pumper Truck \$158,000.00

Print Map

Attachment A
Page 2

Page 1 of 1

Town of East Windsor
Geographic Information System (GIS)



Date Printed: 5/18/2018



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of East Windsor and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 75 feet



EW Park 350^{ft} Sidewalk

Print Map

Attachment A
page 3

Page 1 of 1

Town of East Windsor
Geographic Information System (GIS)



Revised date July 2012
Date Printed: 10/4/2016



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Approximate Scale: 1 inch = 400 feet



WINDSORVILLE ROAD & RESERVOIR AVENUE
SIDEWALKS
1800' ±

Print Map

Attachment A
Page 4

Page 1 of 1

Town of East Windsor
Geographic Information System (GIS)



Revised date July 2012
Date Printed: 10/4/2018



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Approximate Scale: 1 Inch = 150 feet



DEPOT STREET SIDEWALK
725'±

Print Map

Attachment A
page 5

Page 1 of 1

Town of East Windsor
Geographic Information System (GIS)



Date Printed: 5/16/2018



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Approximate Scale: 1 inch = 75 feet



Osborne Field 500ft side walk

Print Map

Attachment A
page 6

Page 1 of 1

Town of East Windsor
Geographic Information System (GIS)



Date Printed: 5/16/2018

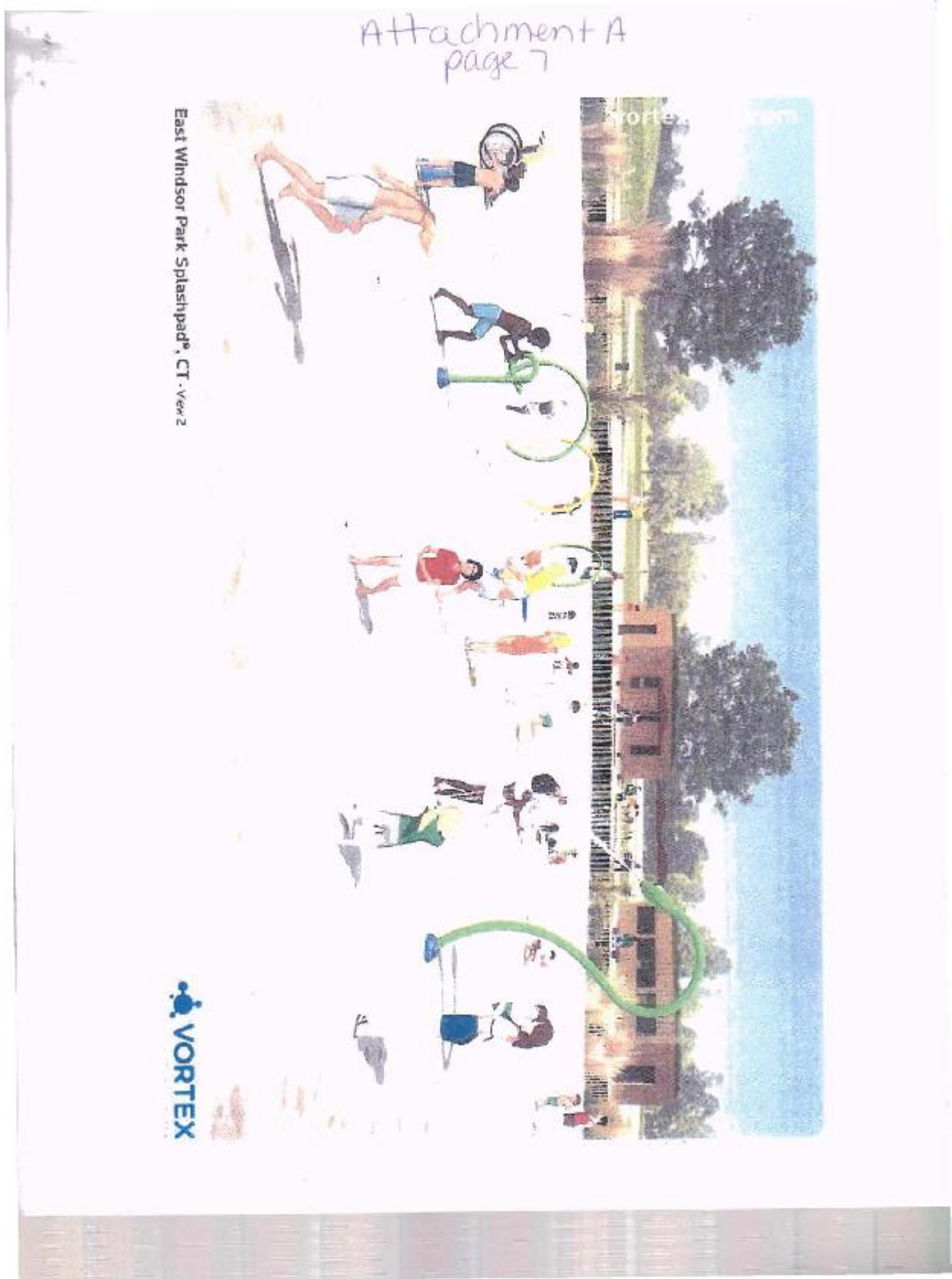


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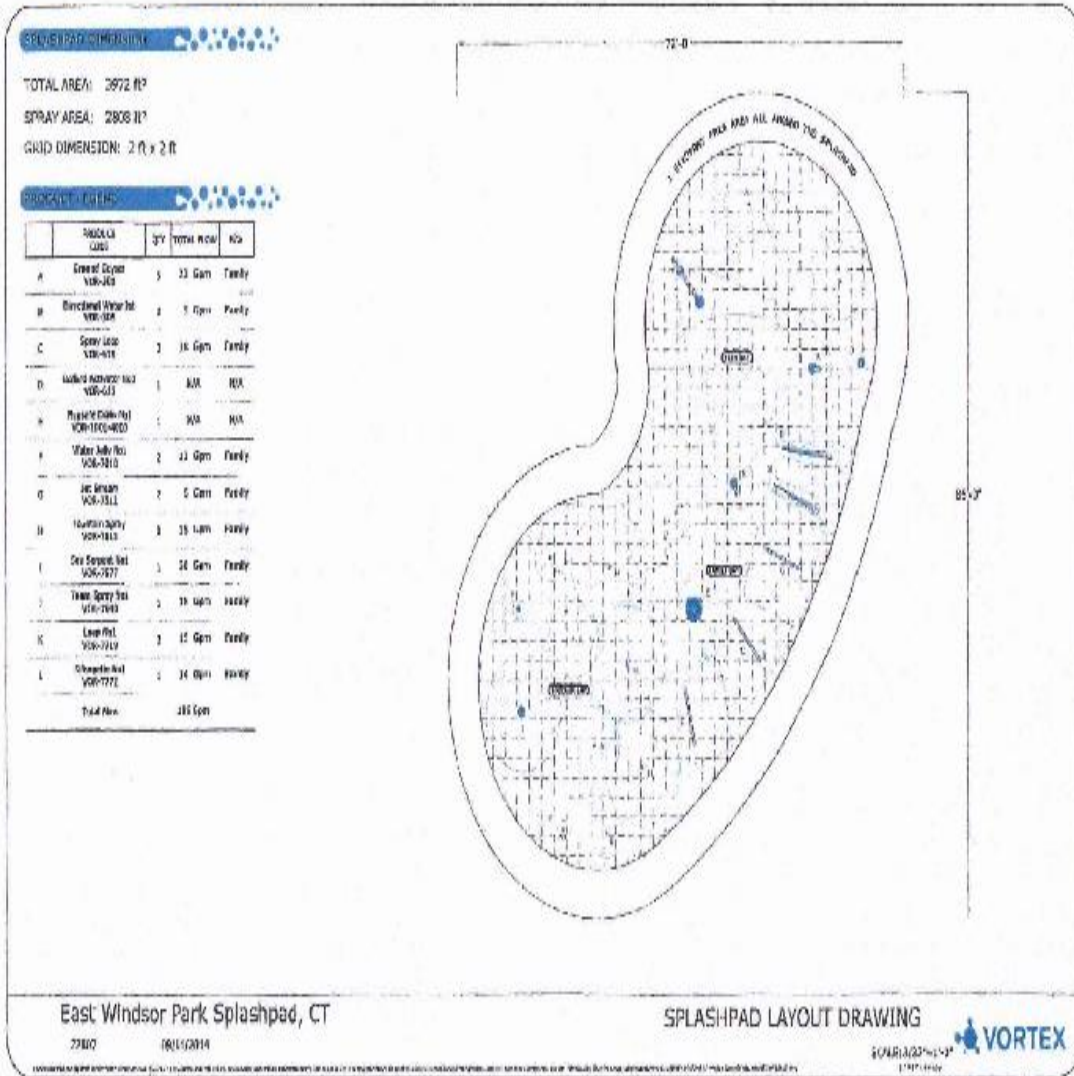
Approximate Scale: 1 inch = 75 feet







Attachment A
page 9



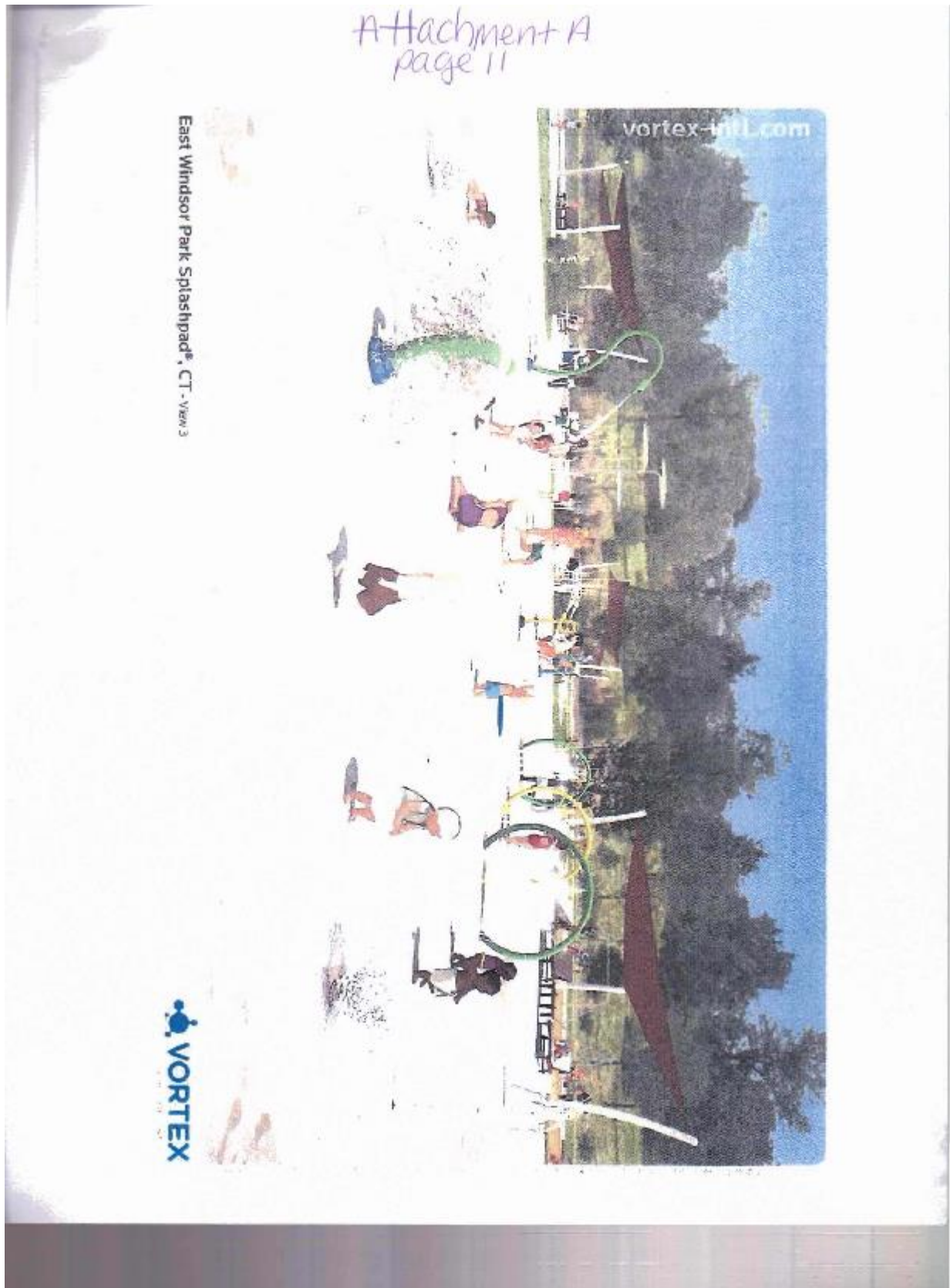


Benefits of Spray Parks



Attachment A
page 10

- Lower long-term maintenance operational costs
- Expanded operational hours
- Less water usage
- Interactive features encourage group play
- Greater accessibility for all ages and abilities
- No swimming skills are required





...y, Set, GO! Begin 2013 with this new park gym for your community!
... / at KOMPAN.com by 3/31/13

KOMPA



Flexer



Push-Up Bars



Free Runner



Sit-Up Bench



Leg Lift Station

Attachment A
page 13

KOMPAN Product Info

MEGA TOWER, ULT - PCM100710



Attachment A
 page 14

KOMPAN Product Info

MEGA TOWER, ULT - PCM100710



Best User Age: 2-5 years

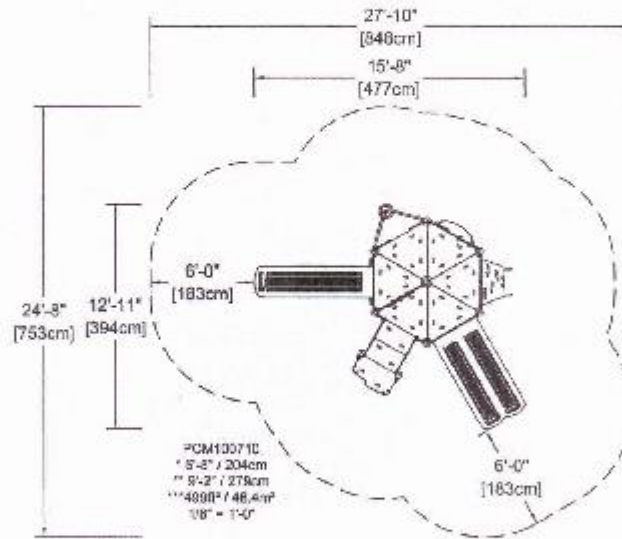
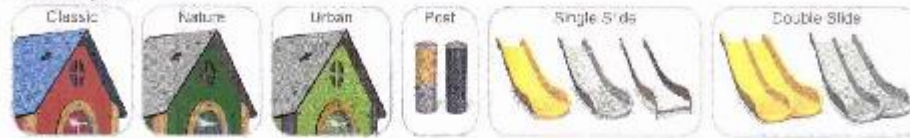
Footings: In-ground posts
 Surface installation also available

Technical information available at kompan.com

Elevated Activities	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Present	0	1	2
Required	1	2	2

MOMENTS

Available Options:



To verify product certificates, visit kompan.com

* - Highest designated play surface.
 ** - Total height of product.
 *** - Total area of safety zone.
 Highest designated play surface, space required and total area of safety zone are according to ASTM F1487.
 Equipment must be installed over resilient surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be modified, scaled or altered in any way. Safety zones must be obtained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1.800.426.9184.

Attachment A
page 15

KOMPAN Product Info

DOUBLE TOWER W/ JACOB'S LADDER, PHY
- PCM211904



Attachment A
 page 16

KOMPAN Product Info

DOUBLE TOWER W/ JACOB'S LADDER, PHY
 - PCM211904



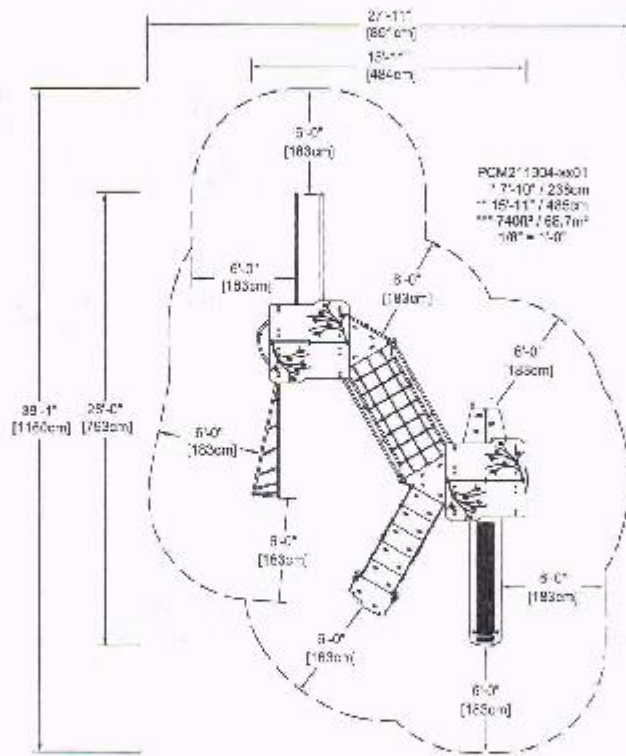
Best User Age: 5-12 years

Footings: In-ground installation.
 Surface installation also available

Technical information available at koman.com.

ADA ANALYSIS	Elevated Activities	Ground Level Activities	Ground Level Play Types
Present	5	3	1
Accessible	3	3	1
Required	4	3	3

MOMENTS



IPEMA Product Certification Website: www.ipema.org

① = Highest designated play surface.
 ② = Total height of product.
 *** = Total area of safety zone.
 Highest designated play surface, space required and foot area of safety zone are according to ASTM F1487.
 Equipment must be installed over rubber surfacing appropriate to the safety guidelines in your area.

Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be removed, coated or altered in any way. Safety instructions should be followed for proper placement of equipment. Early changes are required, please contact your KOMPAN representative at 1.800.445.9786.

Attachment A
 page 17

KOMPAN Product Info

SPINNER BOWL - ELE400024



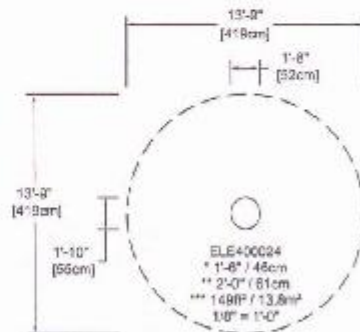
Best User Age: 4-12 years

Footings: In-ground installation
 Surface installation also available

Technical Information available at koman.com

ADA ANALYSIS	Elevated Activities	Ground Level Activities	Ground Level Play Types
Present	0	1	1
Accessible	0	1	1
Required	0	1	1

ELEMENTS



To verify product and factory, visit www.ipema.org

* = Highest designated play surface.
 ** = Total height of product.
 *** = Total area of safety zone.

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Product development is an ongoing process. We reserve the right to make modifications on all our products. This product may not be minor, scaled or altered in any way. Safety zones must be retained for proper placement of equipment. If any changes are required, please contact your KOMPAN representative at 1-801-426-9788.